

# TRIPURA GAZETTE



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PART-- I--Orders and Notifications by the Government of Tripura,  
The High Court, Government Treasury etc.

### GOVERNMENT OF TRIPURA EDUCATION(SOCIAL WELFARE & SOCIALE EDUCATION) DEPARTMENT AGARTALA:TRIPURA

No.F.3(72)/DSWE/PEN.CELL/2011(L)/4547(231) Dated, Agartala, the 4th November, 2022.

#### NOTIFICATION

The Governor is hereby pleased to order that a new State Social Assistance Programme namely, "Mukhyamantri Samajik Sahayata Prakalpa" is hereby introduced for ensuring a secure life with dignity for the economically disadvantaged section of the society. The scheme will be initially covering 30,000 potential eligible beneficiaries of the state on saturation basis with an aim of bringing them under the ambit of welfare programme of the Government.

The scheme will provide substantial financial benefits to all the below-mentioned categories, particularly those who are the most needy.

- Old and infirm
- Vulnerable Women
- Unorganized Workers
- Persons with Disabilities (60% & above)

The Category & Sub-Category wise detail list of prospective beneficiaries under the scheme is tabulated below:-

SI No	Category of Beneficiary	Sub-Category.
1	Old & Infirm	i. Old:- Those who are 60 yrs and above ii. Infirm:-Patients of Cancer/ AIDS & Leprosy (No Age limit for patients of Cancer/ AIDS & Leprosy).
2	Vulnerable Women	i. Widow ( a woman who has lost her spouse by death and has not married again) ii. Deserted(Legally Divorced Women) iii. Unmarried Women ( unmarried woman above 45years of age )
3	Unorganized Workers	i. Cobbler ii. Rickshaw Puller iii. Bidi Shramik iv. Motor Shramik v. Laundry Worker vi. Barber vii. Handloom Worker viii. Fisherman ix. Folk Artist x. Pottery Worker xi. Carpenter xii. Blacksmith xiii. Scheduled Castes traditionally connected with sanitation work.

		xiv. <b>Greha Sahayika.</b>
		21 types of Persons with Disabilities as per the Rights of Persons with Disabilities Act, 2016:- .
4	Persons with Disabilities ( 60% & above)	i. Blindness ii. Low-Vision iii. Leprosy –cured persons iv. Hearing Impairment (deaf & Hard of hearing) v. Locomotor Disability vi. Dwarfism vii. Intellectual Disability viii. Mental Illness ix. Autism Spectrum Disorder x. Cerebral Palsy xi. Muscular Dystrophy xii. Chronic Neurological Condition xiii. Specific Learning Disabilities xiv. Multiple Sclerosis xv. Speech and Language disability xvi. Thalassemia xvii. Hemophilia xviii. Sickle Cell Disease xix. Multiple Disabilities including deaf-blindness xx. Acid attack Victim xxi. Parkinson's Disease.

## 1. Definitions:-

In this scheme, unless the context otherwise requires-

- I. **Old** means Senior Citizens who are of 60 years of age & above.
- II. **Infirm** means patients of Cancer/ AIDS & Leprosy (No Age limit for patients of Cancer/ AIDS & Leprosy). Diseases that will be covered under this sub-category are Cancer, AIDS & Leprosy only. No other diseases will be considered for assistance under this sub-category.
- III. **Vulnerable Woman** means any woman in need of special care, support or protection because of age, disability or risk of abuse or neglect.
  - a. **Widow** means a woman who has lost her spouse by death and has not married again
  - b. **Deserted Women** means legally divorced women.
  - c. **Unmarried Women** means any unmarried woman above 45 years of age
- IV. **Unorganized Workers** broadly means a home based worker, self-employed worker or a wage worker in the unorganized sector and includes a worker in the organized sector who is not covered by any of the Acts mentioned in Schedule II of the "Unorganized Workers' Social Security Act, 2008", i.e. the Employees Compensation Act, 1923, the Industrial Disputes Act, 1947, the Employees State Insurance Act, 1948, the Maternity Benefit Act, 1961 and the Payment of Gratuity Act, 1972.

The sub-category wise definition is given below:-

- a. **Cobbler** - Any person engaged in the job mending shoes and which is the primary source of earning of his/her livelihood .
- b. **Rickshaw Puller** - Any person who earns his livelihood by rickshaw pulling and is his primary source of income.
- c. **Bidi Shramik** - Any person engaged in the work of making beedi, tobacco, cigar or cigarette and is involved in any process of making beedi, cigar or cigarette.
- d. **Motor Shramik** - Any person engaged in the work of motor driving or associated with motor driving profession such as driver/ conductor/ cleaner etc. (any three wheeler or four wheeler vehicle such as auto/ bus/ truck/ Jeep etc.)
- e. **Laundry Worker** - Any person engaged in the profession of collecting, washing and delivering laundry and works in a laundry.
- f. **Barber** - Any person who cuts men's hair and shaves or trims beards as an occupation.
- g. **Handloom Worker** - Any person whose primary occupation is making fabric by weaving handloom fiber and is his/her main source of income.
- h. **Fisherman** - Any person who is engaged in the profession of catching fish for earning livelihood.
- i. **Folk Artist** - Any person associated with any of the art form originating among the common people of the region and reflecting their traditional culture.
- j. **Pottery Worker** - Any person whose primary occupation is forming vessels and other objects with clay and other ceramic materials.
- k. **Carpenter** - Any person whose primary occupation is making or repairing wooden objects and structures.
- l. **Blacksmith** - Any person engaged in the profession of making and repairing things in iron.
- m. **Scheduled Castes traditionally connected with sanitation work** - Any person belonging to Scheduled caste community and is engaged traditionally in sweeping, cleaning and other sanitation works.
- n. **Greha Shahayika Female Domestic Worker** - Any woman who earns her livelihood by providing domestic help to households of others. Their work includes cleaning the house, cooking, washing, taking care of children or elderly etc.

#### V. Persons With Disabilities ( 60% & above) :-

The term Persons with Disabilities is used to apply to all persons with disabilities including those who have long-term physical, mental, intellectual or sensory impairments according to the The Rights of Persons with Disabilities (RPwD) Act, 2016.

21 types of disabilities has been included in the list of Disabilities as per (RPwD) Act, 2016 and these types are to be defined as per the Act and the same is subject to modification from time to time as per the Act.

**VI. Miscellaneous:-**

- Ration Card means an official document entitling the holder to a ration of food or other goods. It is issued by the Food & Civil Supplies Department.
- PRTC- Permanent Resident of Tripura Certificate- The domicile certificate in Tripura is known as Permanent Resident of Tripura Certificate (PRTC). It is being issued by Sub Divisional Administration.
- Government Employee means any person appointed by Government to any civil service or post in connection with the affairs of the Central/ State Government.
- Family means a group of one or more parents and their children living together as a unit.
- UDID means Unique Disability Identity Card issued for Persons with Disabilities.

**2. Coverage:-**

All the districts of Tripura will be covered under this newly launched scheme which aims to improve the condition of poor people living in the state .The total coverage of beneficiaries under the scheme will be 30,000. However the number of beneficiaries to be covered each year under the scheme will be prescribed from time to time (as per Annexure) and is subject to modification by the State Govt. from time to time

**3. Monthly Assistance Amount under "Mukhyamantri Samajik Sahayata Prakalpa" :-**

The rate of financial assistance under "Mukhyamantri Samajik Sahayata Prakalpa" is as follows:-

SI No	Category	Monthly Pension Amount
1.	Old & Infirm	Rs. 2000
2.	Vulnerable Women	Rs. 2000
3.	Unorganized Workers	Rs. 2000
4.	Persons with Disabilities (above 60%)	Rs. 2000

**4. Eligibility Criteria for availing Assistance under "Mukhyamantri Samajik Sahayata Prakalpa" :-**

The category-wise eligibility criteria for beneficiaries for availing benefit under the scheme is given below:-

## A. Old & Infirm

### Old:-

- Any family having annual income not exceeding Rs. 1 lakh
- The age of the applicant should be 60 years or more

### Infirm:-

- Any family having annual income not exceeding Rs. 1 lakh
- Medical Certificate as the case may be issued by Govt.hospital / Govt.Medical Practitioner.
- Diseases that will be covered under this sub-category are Cancer, AIDS & Leprosy only. No other diseases will be considered for assistance under this sub-category.

### **Required Documents:-**

- Income Certificate from SDM
- Age proof certificate( Birth Certificate/ School Certificate/ Madhyamik Admit) .
- Aadhar Number
- PRTC
- Ration Card
- Non-Government Employee certificate from Panchayat Secretary / Ward Secretary /Gazetted Officer(**Appendix-V**).

## B. Vulnerable Women

- Any family having annual income not exceeding Rs. 1 lakh
- The age of the applicant should be between 18 to 59 years.

### **Required Documents:-**

- Income Certificate from SDM
- Age proof certificate.( Birth Certificate/ School Certificate/ Madhyamik Admit)
- Aadhar Number
- PRTC
- Ration Card
- Death Certificate of husband in case of claiming pension under "Widow" sub-category
- Certificate issued by the Court in case of Divorced Women Under"Deserted Women" for claiming pension under "Deserted Women" sub-category
- Un-Married Women Certificate from GP/NP/AMC/VC Chairman in case of claiming pension under "Unmarried Women" sub-category (**Appendix-VII**).
- Non-Government Employee certificate from Panchayat Secretary / Ward Secretary/Gazetted Officer(**Appendix-V**).

### **C. Unorganized Workers:-**

- Any family having annual income not exceeding Rs. 1 lakh
- The age of the applicant should be above 55 years and above except assistance under Greha Sahayika (Age limit for Domestic Workers 23 yrs to 59 yrs.)

#### **Required Documents:-**

- Income Certificate from SDM
- Age proof certificate.( Birth Certificate / School Certificate / Madhyamik Admit)
- Aadhar Number
- Ration Card
- PRTC
- Professional Certificate from GPV/C/NP/AMC Chairman (**Appendix-III & IV**)
- Non-Government Employee certificate from Panchayat Secretary / Ward Secretary / Gazetted Officer (**Appendix-V**).

### **D. Persons with Disabilities**

- Any family having annual income not exceeding Rs. 1 lakh
- The age of the applicant should be 10 years & above.

#### **Required Documents:-**

- Income Certificate from SDM
- Age proof certificate.( Birth Certificate / School Certificate / Madhyamik Admit)
- Ration Card
- Aadhar Number
- PRTC
- UDID / Registration No / Slip.
- Non-Government Employee certificate from Panchayat Secretary / Ward Secretary Gazetted Officer (**Appendix-V**).

**Apart from the above-mentioned eligibility conditions, there are some additional terms and conditions a family needs to fulfill in order to be eligible for this scheme which include:**

- If the family has children falling in the age group of 6 to 14 years, those children must be enrolled in any school recognized by Government of Tripura so as to avail the benefit of "Mukhyamantri Samajik Sahayata Prakalpa"

## **5. Persons ineligible for applying under "Mukhyamantri Samajik Sahayata Prakalpa"**

As the "Mukhyamantri Samajik Sahayata Prakalpa" is particularly designed for the economically weaker section of society, the benefits of this scheme cannot be availed by all people. Mentioned below is the list of categories who cannot apply for the "Mukhyamantri Samajik Sahayata Prakalpa"

- Income tax payers can't apply for this scheme.
- Government employees are not eligible.
- Families whose members are already getting benefit under any of the Category/Sub-Category under Mukhyamantri Samajik Sahayata Prakalpa except infirm & PWDs.
- Pensioners who are getting benefits under NSAP or 32 State Social Pension schemes

## **6. Procedure for applying under "Mukhyamantri Samajik Sahayata Prakalpa"**

Any family who participates in the "Mukhyamantri Samajik Sahayata Prakalpa" will receive a monthly assistance of Rs.2000. All residents of Tripura who belong to economically disadvantaged section of the society & has annual family income not exceeding Rs. 1.00 lakh are eligible for enrolling in this scheme, provided they fulfill the required eligibility conditions.

The eligible beneficiaries can apply as per prescribed format (**Appendix-I**) along with all the supporting documents to the nearest CDPO offices or may apply directly to the Directorate of Social Welfare & Social Education.

In case of death of the beneficiary, immediate communication will be made with CDPO to halt further payment of assistance. Any additional payment done beyond death of the beneficiary shall be recovered from the legal survivor of beneficiaries.

## **7. "Mukhyamantri Samajik Sahayata Prakalpa" Beneficiary List**

The list of beneficiaries under "Mukhyamantri Samajik Sahayata Prakalpa" will be available on the official website of Social Welfare & Social Education Department. The ICDS Project wise list of beneficiaries under the scheme will be uploaded in the website of the Department so that people can have access of the list of beneficiaries getting assistance under the scheme.

## **8. Implementation Strategy:-**

### **8.1 Awareness generation:**

To ensure that the benefit of the scheme reaches to all parts of the State, regular camps will be organized in consultation with Panchayat Samity by the CDPOs all over the state. In the camps, the information will be provided about the newly launched scheme as stated above; its eligibility and exclusion criteria like beneficiary in an existing Scheme- NSAP or State Pension Schemes; the lists of required documents under all schemes so that maximum people can participate in the process. In every block, minimum 4/5 such camps will be organized on regular basis. In the camps representative from local bodies, officers from SDM office, BDOs, CDPOs, and Supervisors etc. will participate.

### **8.2 Annual Verification:**

For verifying the existing beneficiaries under the new proposed scheme, a **Verification Team with the following composition will be constituted at Project Level:-**

i. CDPO	Chairman
ii. Panchayat Secretary	Member
iii. Ward Secretary	Member
iv. Supervisors of Concerned Projects	Member

After Verification, lists of persons proposed to be deleted will be published in the CDPO offices & in all the GPs/VCs . The list proposed for deletion should also give the reasons for deletion.

The verification will be done each year during the month of November and will be completed by 30<sup>th</sup> of November.

It may also be indicated here that, any interested person may file claim and objection within 15 days to the Chairman of the Verification Team.

### **Appeal & Review:-**

In case of rejection of application, the ground for rejection has to be recorded and has to be intimated to the beneficiary. Such applicant may prefer first appeal to an Appellate Authority. **The Appellate Authority will consist of the following members -**

i. DM & Collector	Chairman
ii. District Panchayat Officer (DPO)	Member
iii. DISE	Member

In case, the beneficiary is not satisfied with the observation of the First Appellate Authority, then the concerned beneficiary may file a second appeal to the Reviewing authority which is proposed to be constituted with following composition:-

- |      |  |          |
|------|--|----------|
| i)   | Principal Secretary/ Secretary<br>SW & SE Deptt. | Chairman |
| ii)  | Director<br>SW & SE Department                   | Member   |
| iii) | Addl. Director/ Jt. Director<br>SW & SE Deptt    | Member   |
| iv)  | Branch Officer<br>Pension Section, DSWE          | Member   |

#### **8.3 Time schedule for submission of application:**

The applications (format as enclosed in the scheme guideline) can be submitted within one month of inviting the proposals from the Project / Block / Panchayat level. During the entire duration, the applicants will be allowed to submit the applications either at CDPOs office or BDOs office with full set of required documents. The BDO will forward the applications whichever is received in his office to the CDPO office for scrutiny during the stipulated period. The applications will also be received during the various camps, if any applicants wish to do so.

#### **8.4 Scrutiny of applications& Sanction of Benefit:**

After the receipt of applications, the CDPO office will scrutinize the applications. During scrutiny, all the documents necessary for getting pension will be thoroughly checked. The authenticity of the documents will also be checked by referring it to the issuing authority, if there is any suspicion about the documents. After the scrutiny of applications, the physical verification of all the applicants will be done on the ground through AWWs/Supervisors to ensure that the applicants are eligible as per the scheme. Further, CDPOs should make a proper scrutiny in respect with the Ineligibility Criteria as mentioned in the scheme guideline

After the scrutiny and physical verification of the applications, the list of eligible candidates along with documents will be placed before the Recommending Authority to be constituted at Block Level for selection of beneficiaries. The Recommending Authority will place the list of recommended beneficiaries to the District Selection Committee for finalizing the list of beneficiaries.

The details of the Recommending Authority at Block/ULB Level and the District Selection Committee along with their specific roles will be notified separately.

Preference should be given to following categories of beneficiaries

- a. Old Age.
- b. Persons with Disability.
- c. Women.

The Director Social Welfare and Social Education will issue orders for sanction of assistance under the scheme accordingly.

## 9. Online Portal

For ensuring time bound service delivery, an Online Portal will be developed in due course of time through NIC.

## 10. Operational Guidelines

### 10.1 Application Processing Cycle

#### **On-demand availability of application forms**

Un-numbered Application forms (**Appendix I**) will be free of cost, and will be available at all CDPO Offices around the year. It can be downloaded from the website of the Department also.

#### **12.2 Submission of application forms and registration of the same**

The applicant will submit the completed application form and all supporting documents to the CDPO Office under which project his/her residence is located. Every CDPO Office will maintain a "**Mukhyamantri Samajik Sahayata Prakalpa**" Register (**Appendix II**), and the receiving officer will do the following upon receiving the application:-

1. Generate an Application number (Format: ICDS PROJECT CODE/ 3-digit running serial number / Financial Year) in **Mukhyamantri Samajik Sahayata Prakalpa Register** and fill in all the sections marked 'for official use' on the Application Form . (The CODE List of 56 ICDS Projects is given in Appendix-III)
2. Conduct a primary scrutiny of the application form to verify that all the fields in the form are correctly filled in, and that all necessary documents are appropriately signed and attached.
3. If the application is complete in all respect and all the required documents are attached, the receiving officer will mark the entry in the **Mukhyamantri Samajik Sahayata Prakalpa Register** as "Accepted".

4. If the application is not complete, or the documents are insufficient, the receiving officer will mark the entry in the **Mukhyamantri Samajik Sahayata Prakalpa Register** as "Returned".

#### **12.3 Verification of the Application and Enquiry Report**

Each application will be assigned to an Enquiry Officer (Supervisor) who will conduct a field verification and submit an Enquiry Report within 15 days.

#### **12.4 Sanction / Rejection of the application**

The Director Social Welfare & Social Education is the **Sanctioning Authority** under the scheme. The Sanction of beneficiaries under the scheme will be accorded based on the enquiry report of the Enquiry Officer, recommendation of PRIs/ULBs. However, final approval for sanctioning assistance under the scheme will be accorded by the Hon'ble Minister of the Department of Social Welfare & Social Education, Government of Tripura.

#### **12.5 Direct Bank Transfer for sanctioned applications**

The sanctioned grant will be transferred directly to the individual bank account of the applicant.

#### **12.6 Monthly Reporting**

The CDPOs of each Project will submit a monthly report confirming the eligibility status & number of beneficiaries including number of death cases of his or her Project without fail.

#### **12.7 Scheme Monitoring**

1. The scheme will be monitored at State, District and ICDS Project levels for effective implementation.
2. The State Govt. may enhance or decrease the number of beneficiaries from time to time.

### **13. Conditions to Stop Benefit Under the Scheme:**

Assistance under the Scheme will be stopped immediately in the following cases-

- 1) Death of Beneficiary.
- 2) Fulfillment of any exclusion criteria during the lifetime of beneficiary like remarriage of widow, any member of the family of the beneficiary concerned getting Govt. Jobs, the annual family income of the beneficiary exceeding Rs. 1.00 lakh etc.

**14 Recovery of Paid Benefits:**

Any amount disbursed to the beneficiaries' account who have been afterwards found ineligible in following circumstances for getting assistance under the scheme will be recovered from the account of the concerned beneficiary or his/her nominee:-

- 1) Delayed reporting of death
- 2) Delayed reporting regarding any family member of the concerned beneficiary getting Government Job
- 3) Reporting regarding fulfillment of any of the exclusion criteria as mentioned in the scheme guideline.

**15. Submission of Life Certificate & Income Certificate by the month of November each year.**

The CDPOs will collect Life Certificate & Income Certificate from the beneficiaries getting assistance under the scheme by the month of November each year & will update the status report accordingly in the Monthly Reporting Format of November of the concerned year.

**16. Advisory Committee**

A State Social Assistance Advisory Committee will be established to assist the Department of SW & SE in monitoring & evaluation of the scheme and to advise on matters related to policy & its effective implementation. The State Social Advisory Committee (SSAC) should be headed by the Chief Secretary and will include Principal Secretary/ Secretaries/ Special Secretary of Department of Finance, RD, Urban, SW & SE, SC, ST, Revenue, IT.

**17. Grievance Redressal Mechanism**

A grievance redressal system at Project level/ GP/VC level; District/ Municipality Level & State Level will be set up and will designate an Officer of appropriate Seniority to whom the grievances can be addressed. Timeline for dealing with grievances will be fixed. Complainant will be given a receipt, indicating the timeline for redressal. The office of the designated officer must keep a record of complaints received, action taken and outcome. A separate register for this purpose will be maintained for this purpose.



By order of the Governor  
Secretary to the  
Government of Tripura

**ত্রিপুরা সরকার**  
**সমাজকল্যান ও সমাজ শিক্ষা দপ্তর**

To  
The Child Development Project Officer  
..... ICDS Project,

**মুখ্যমন্ত্রী সামাজিক সহায়তা প্রকল্প**

আবেদনপত্র

মুখ্যমন্ত্রী সামাজিক সহায়তা প্রকল্পের অধীন ব্যক্তি & অক্ষয় / দূরবল শ্রেণির মহিলা বর্গ / অসংগঠিত শ্রমিক বর্গ / শারীরিক অঙ্গমতা ক্লাটাগরীর অন্তর্ভুক্ত উপ-ক্লাটাগরীতে বিধবা / স্বামী পরিত্যক্তা / ৪৫ বৎসর বা তদুর্বল অবিবাহিতা মহিলা / চর্ম শিল্পী / রিঝা শ্রমিক / বিড়ি শ্রমিক / মেটের শ্রমিক / ধোপা শ্রমিক / ক্ষেত্র কর্মী / অস্ততাত কর্মী / মৎসজীবী / জোক শিল্পী / মৎ শিল্পী / ছৃতার মিল্টী / কামারশিল্পী / তফশিল্পী জাতি ভুক্ত যীরা পরম্পরা গত ভাবে সাফাই কাজের সাথে যুক্তদের (হরিজন) / গৃহ সহায়কা মহিলা আবেদনকারীর আবেদন পত্র।

**১) দরখাস্তকারীর বিবরণ**

- ক) দরখাস্তকারীর নাম (ব্যক্ত একাউন্ট অনুযায়ী) :  
খ) পিতা / স্বামীর নাম :  
গ) জন্মের তারিখ (দরখাস্তকারীর) :  
ঘ) ঠিকানা :  
ঙ) পাড়া :  
চ) গ্রাম পঞ্চায়েত / এডি.সি ভিলেজ কমিটি /  
নগর পঞ্চায়েত / আগরতলা পুর পরিষদ ওয়ার্ড :  
ছ) ঝুক :  
জ) মহকুমা :  
ঝ) পুলিশ স্টেশন :  
ঝঃ) জেলা :  
ঝঃ) পিন কোড নং :  
২) বাসস্থান / স্থায়ী বসবাসকারী প্রমাণপত্র (PRTC) :  
৩) জাতি / সম্প্রদায়  
(SC/ST/OBC/GEN/Religious Minority)  
৪) নাগরিকত্ব :  
৫) লিঙ্গ - (পুরুষ / মহিলা / ট্রান্সজেন্ডার) :  
৬) ক) ব্যক্ত একাউন্ট নম্বর :  
খ) ব্যক্তের নাম :  
গ) ব্যক্তের শাখার নাম :  
ঘ) ব্যক্তের IFSC\_Code :  
ঙ) দরখাস্তকারীর নম্বনির নাম  
(ব্যক্ত পাস বইয়ের প্রতিলিপি)  
৬) আধার কার্ড নং  
(আধার কার্ড এর প্রতিলিপি)

৭) i) রেশন কার্ড নম্বর :

ii) রেশন কার্ডের ধরন :

(বি.পি.এল / অর্থনৈতিক / এ.পি.এল (PG) / এ.পি.এল

iii) দরখাস্তকারীর নাম রেশন কার্ডের সদস্য তালিকার জৰুরিক নম্বর (SL No.) :

৮) \* দরখাস্তকারীর পারিবারিক বার্ষিক আয় কত :

[স্থানীয় DCM/SDM দ্বারা দেওয়া Income Certificate এর প্রতিলিপি সঙ্গে জমা দিতে হবে, তবে AAY পরিবারের Income Certificate জমা দেওয়া আবশ্যিক নয়, তবে তাদের ক্ষেত্রে রেশন কার্ড এর প্রতিলিপি জমা দিতে হবে।]

৯) \* পরিবারের কোন সদস্য সরকারী চাকুরী করেন কিনা :

[পরিবারের কোন সদস্য সরকারী চাকুরী করে না তার স্বপক্ষে নিজ নিজ এলাকার পঞ্চায়েত সেক্রেটারী / ওয়ার্ড সেক্রেটারী / Gazetted Officer দেওয়া পদক্ষেত্র জমা দিতে হবে।]

১০) \* পরিবারের কোন সদস্য কেন্দ্রীয় / রাজ্য সরকারের অন্য কোনও ভাত্তা বা পৈনসন পান কিনা : হ্যাঁ / না

১১) \* পরিবারের কোন সদস্য মুখ্যমন্ত্রী সামাজিক সহায়তা প্রকল্পের অন্তর্ভুক্ত যে কোন ক্যাটগরীর বা উপ-ক্যাটগরীর আওতায় আর্থিক সহায়তা পায় কিনা : হ্যাঁ / না

উপরোক্ত বিবরণ আমার স্বজ্ঞান ও বিশ্বাস মতে সত্য।

তারিখ :

স্থান :

আবেদনকারীর স্বাক্ষর / টিপসই

ফোন নম্বর :

### **Appendices**

#### **Appendix-I**

## **Mukhyamantri Samajik Sahayata Prakalpa**

### **Application Form**

- i. Applying under..... Sub-Category ( Widow/ Deserted Women/ Unmarried Women/ Cobbler/ Rickshaw Puller/BidiShramik/Motor Shramik/Laundry Worker/Barber/Handloom Worker/Fisherman/Folk Artist/Pottery Worker/Carpenter/Blacksmith/Scheduled Castes traditionally connected with sanitation work/Female domestic worker.) under..... Category (Old & Infirm/ Vulnerable Women/ Unorganised Worker/ Persons with Disabilities)

#### **Applicant's Details**

1. Name (Must be spelt exactly as it is in your bank account):-

Father's/ Husband,s Name:-

Address:-

Name of nearest Anganwadi Centre:-

Name of GP/VC/NP/ MC :-

Ward No:- Block:- Sub-Division:-

Police Station:- District:-

Post Office:- PIN Code:-

2. Domicile / Permanent Resident Certificate:-  
( PRTC)

3. Community:-  
(SC/ST/OBC/GEN/Religious Minority)  
4. Gender (Male/ Female/ Transgender):-  
5. (i) Bank Account Number:-  
(ii) Name of Bank:-  
(iii) Name of the Branch:-  
(iv) IFSC Code:-  
(v) Name of the Nominee of the beneficiaries -

(Photocopy of the Bank Pass Book)

6. Aadhar Card No:-

(Photocopy of the Aadhaar Card)

7. (i) Ration Card No:-

(ii) Type of Ration Card:-

(AAY/ BPL/ APL PG/ APL etc)

(iii) SI no of the applicant in the Ration Card:-

8. Annual Family Income of the Applicant:-

(Income Certificate issued from SDM/ DCM Office. In case of AAY families, Income Certificate is not mandatory however Photocopy of Ration Card is required to be submitted).

9. Whether any one of the family members of the applicant is Government Employee or not:-

(Non-employer certificate from Panchayat Secretary / Ward Secretary /gazetted Officer)

10. Whether any one of the family members of the applicant is receiving Social Pension under Central or State Government run Social Pension Schemes:- Yes/No

11. Whether any one of the family members of the applicant is receiving assistance under any of the Categories/ Sub- Categories under Mukhyamantri Samajik SahayataPrakalpa:- Yes/ No.

All the statements made above are true to the best of my knowledge.

Signature of the Applicant  
Phone no:-

**For Office Use Only**

(To be Checked & filled by the Scrutiny Officer)

SI No	Certificates	Whether Submitted	Date of Issue	Issuing Authority	Pl. fill up related information during receive
1	Age Certificatae				
2	Domicile & Residence Certificate				
3	Income Certificate				
4	Non-Government Employee (in family) certificate.				
5	Photocopy of Ration Card				
6	Photocopy of Aadhaar Card				
7	Scheme related documents.				

Signature of Scrutiny Official  
with designation & date

**Appendix-II**

**Mukhyamantri Samajik Suraksha Sahayata Prakalpa Register**

SI No	Title	Findings
1.	Application No	
2.	Receipt Date	
3.	Name of Applicant	
4.	Date of Birth of Applicant	
5.	Address (with AWC name)	
6.	Contact No	
7.	Pre-Scrutiny Status: (Accepted or Returned)	
8.	Signature of Receiving Official	
9.	Assigned for enquiry to (name)	
10.	Assigned for enquiry on (date)	
11.	Date of Submission of Enquiry Report	
12.	Signature of Enquiring Official	

**Appendix-III**

**Professional Certificate in case of “Greha Sahayika”/Female Domestic**

District..... State.....

Certified that Sri/Smt. \_\_\_\_\_ S/o / D/o/W/o of \_\_\_\_\_ resident of Village \_\_\_\_\_ PO \_\_\_\_\_ Teh \_\_\_\_\_ Distt \_\_\_\_\_ State \_\_\_\_\_ is a social pension beneficiary under \_\_\_\_\_ Scheme who is working as a \_\_\_\_\_ worker at my home since \_\_\_\_\_ years.

Place: \_\_\_\_\_ Signature of the Employer  
Date: \_\_\_\_\_

Employer Photo Identity Prof (PAN Card/Aadhar Card/Driving License) if any:-

Recommended by the Gram Panchyat/Village Committee/Nagar Panchayet /AMC

Place: \_\_\_\_\_ Seal with signature  
Date: \_\_\_\_\_  
(GP/VC/NP/AMC)

Recommended by Labour Inspector

Place: \_\_\_\_\_ Seal with signature  
Date: \_\_\_\_\_

**Appendix- IV**

**Professional Certificate for Un-Organized Worker**

District..... State.....

Certified that I am Sri/Smt. \_\_\_\_\_ S/o / D/o/W/o of \_\_\_\_\_ resident of  
Village \_\_\_\_\_ PO \_\_\_\_\_ Teh \_\_\_\_\_ Distt \_\_\_\_\_ State \_\_\_\_\_ is the  
\_\_\_\_\_ Scheme who is working as a \_\_\_\_\_ Worker from last 5 years

Place: \_\_\_\_\_ Signature of the Applicant  
Date: \_\_\_\_\_

Recommended by the Gram Panchyat/Village Committee/Nagar Panchyat /AMC

Place: \_\_\_\_\_ Seal with signature  
Date: \_\_\_\_\_  
(GP/VC/NP/AMC)

Recommended by Labour Inspector

Place: \_\_\_\_\_ Seal with signature  
Date: \_\_\_\_\_

**Appendix-V**

**Non Government Employee Certificate**

District..... State.....

Certified that Sri/Smt. \_\_\_\_\_ S/o / D/o/W/o of Sri/Smt. \_\_\_\_\_  
resident of Village/Word \_\_\_\_\_ PO \_\_\_\_\_ Teh \_\_\_\_\_ Distt \_\_\_\_\_  
State \_\_\_\_\_ is the applicant under \_\_\_\_\_ Scheme and belonging to  
\_\_\_\_\_ family and no person in his/her family is a Government  
Employee.

Place: \_\_\_\_\_

Date:

Seal with signature  
( Panchayat Secretary/ Ward Secretary)

**Appendix-VI**

**Widow Certificate**

**Office of the BDO/Executive Officer (Urban Local Body)**  
District..... State.....

Ref No:

Certified that Smt. \_\_\_\_\_ W/o of late Sh. \_\_\_\_\_ resident of Village \_\_\_\_\_ PO \_\_\_\_\_ Teh \_\_\_\_\_ Distt \_\_\_\_\_ State \_\_\_\_\_ is the Widow of late Sh. \_\_\_\_\_ who had died on \_\_\_\_\_ and his death is registered at Sr No \_\_\_\_\_ dated \_\_\_\_\_ of death register. Further as per the entries in the Pariwar Register & declaration submitted by the applicant, she has not re-married.

Place:

Signature/Seal of Issuing Authority

Date:

**Appendix-VII**

**Un-married Women Certificate**

Office of the BDO/Executive Officer (Urban Local Body)  
District..... State.....

Certified that Smt.\_\_\_\_\_ D/o of Sh. \_\_\_\_\_ resident of  
Village/Word\_\_\_\_\_ PO\_\_\_\_\_ Teh\_\_\_\_\_ Distt\_\_\_\_\_ State\_\_\_\_\_  
is an Un-married Women of the age of 45 years & above. As per the entries  
in the Pariwar Register & declaration submitted by the applicant, she is un-  
married.

Recommended by the Gram Panchyat/Village Committee/Nagar Panchyat /AMC

Place:  
Date:

\_\_\_\_\_  
Seal with signature  
(GP/VC/NP/AMC)

Place:  
Date:

Signature/Seal of Issuing Authority